SOUTH ASIAN JOURNAL OF EXPERIMENTAL BIOLOGY

STEP-BY-STEP GUIDE FOR ARTICLE SUBMISSION

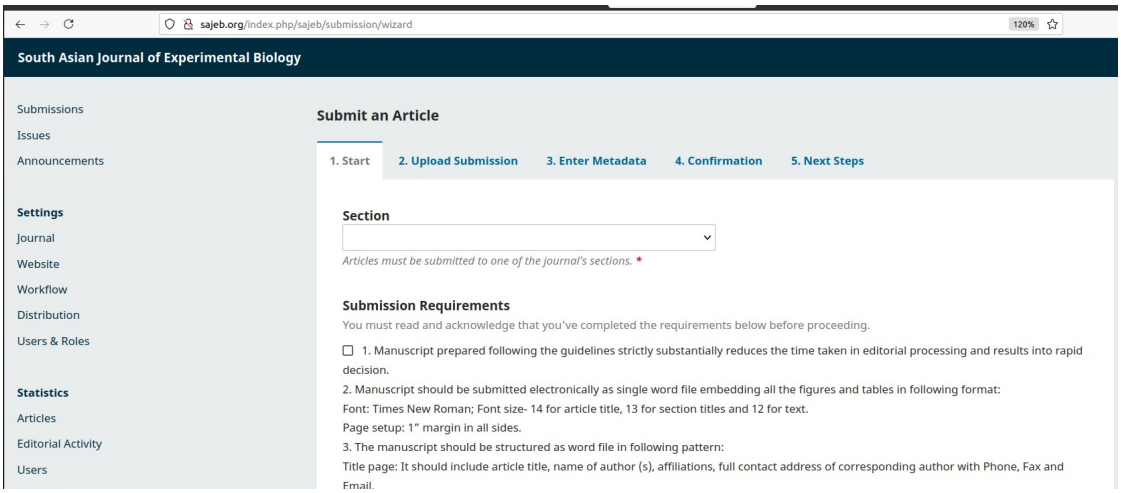
A. First, "Register" on the journal website (http://sajeb.org) using the option available on top right corner of the website. You will receive email notification for confirmation. Once confirmed, please "Login" using those credentials.

B. After successful Login, go to ABOUT> SUBMISSIONS> Make a new submission

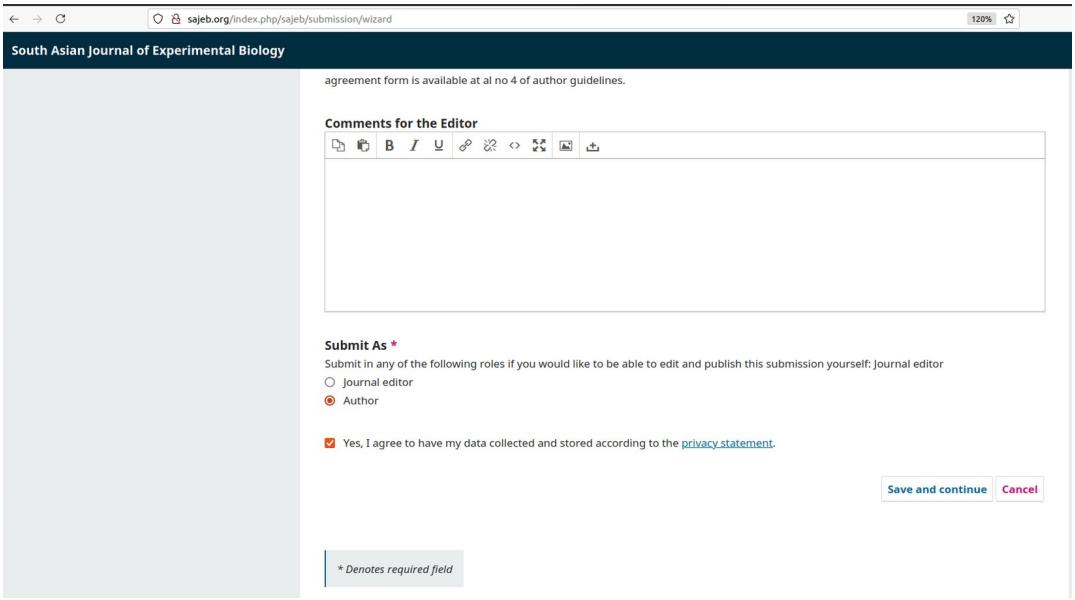
C. Now, following page will appear:-

Submit an article

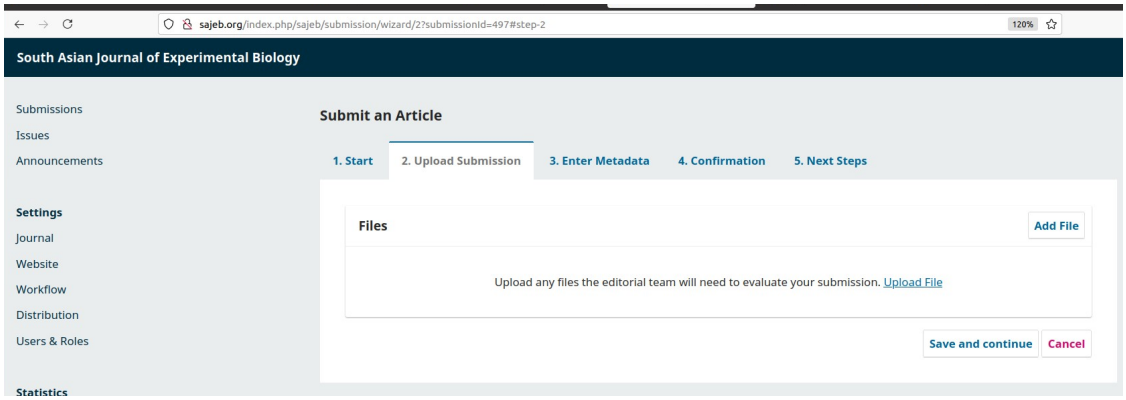
1. Select appropriate category (Research Articles or review Articles) of article from the "Section". Go through the submission requirements and make sure you fulfill all of them. Then click on the square check box.



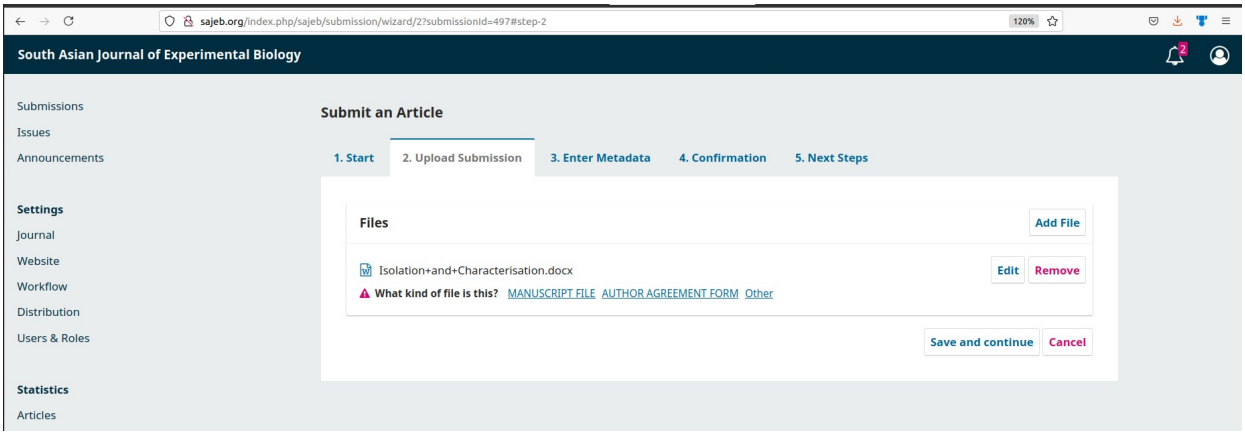
2. Write any specific comment if you wish to bring it notice of Editor. Else, this can be left as blank. Choose your role of "Author" and click on check box regarding privacy statement. Then click on "Save and Continue".



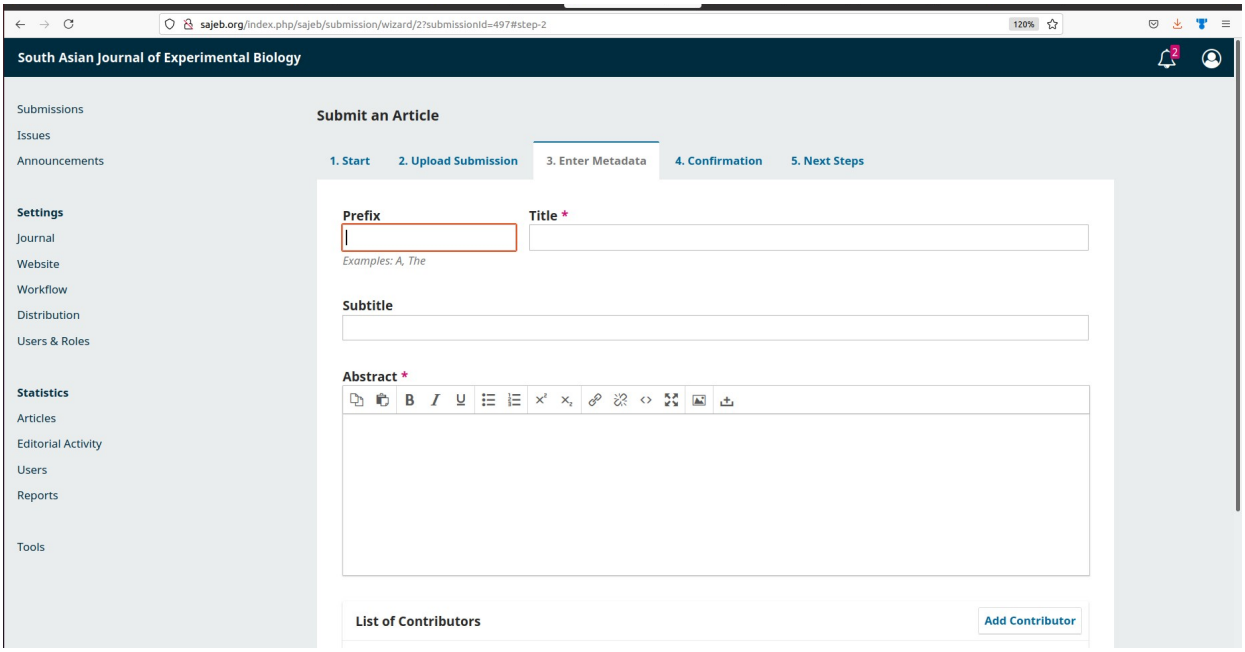
3. Next step is “upload submission”. Click on “upload files”. Two documents to be uploaded. First, upload the “manuscript file” (single document containing manuscript text, all data, figures, tables etc.) and then define it as “manuscript” by clicking *What kind of file is this*?. Thereafter, upload the another document (i.e. scanned PDF of signed author agreement form) here itself and define it as “AUTHOR AGREEMENT”.



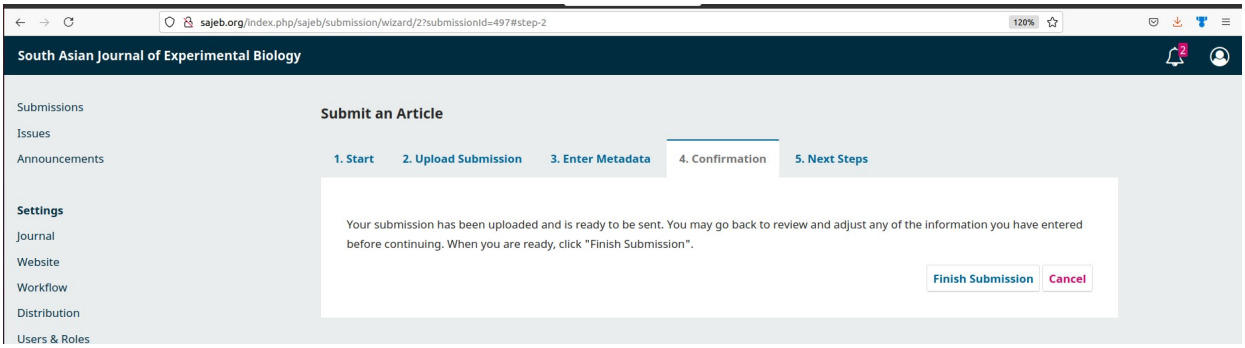
4. The web page shall appear like this:-



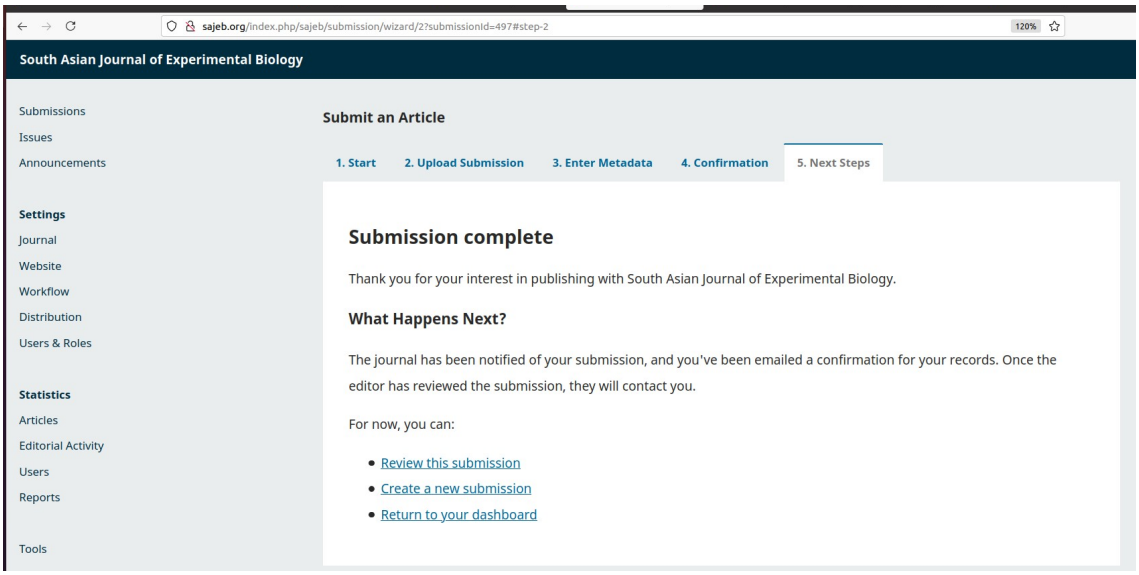
5. Now click on “Save and Continue”. Now enter Metadata. PreFix can be left blank. In “Title”, Please provide manuscript title. In ‘subtitle’, please provide a short running title of manuscript. Then , provide ‘Abstract’. Abstract should be of not more than 250 words. Then add list of contributors (authors). Then, provide “keywpords”. Thereafter click “Save and Continue”.



6. Confirmation. Now following window shall appear. Kindly review the steps followed so far. If you are ready, then click on “Finish Submission”.



7. Now submission is complete and you will see the following message.



Note: Please feel free to contact Managing Editor at managing.editor@sajeb.org for any more assistance regarding your submission/queries.

* THANK YOU *